

Anleggstall – user manual and functional overview

Updated: September 27, 2026

Anleggstall is a web app for contractors and craftsmen. It can be installed on PC, tablet and mobile, and works offline. Data is stored on your device. Each field has a short help text.

1. Getting started

First time

- The Getting Started guide helps you enter company information and logo
- Company information can be retrieved from the Brønnøysund Register Center with an organization number
- Registration is required the first time you save; the trial period lasts for 14 days
- Install the app from your browser to use it as a regular program

Navigation

- The menu is divided into groups: Work, Customers and finance, Tools and Settings
- The path below the top field (e.g., Home › Invoices) shows where you are; press to go back
- Search throughout the app with the search button or Ctrl/Cmd+K
- The cards on the home page can be arranged with "Arrange cards"

Shortcuts

- N = new invoice, T = new offer, K = new customer, H = new HMS form
- Ctrl/Cmd+S saves the form you are in
- ? shows all shortcuts
- Shortcuts do not work while a window is open

2. Work at the site

Forms (home page) and form builder

- Fill out one form at a time, with help text for each field
- Build your own forms with text, numbers, dates, drop-down lists and checkboxes
- Mark templates as favorites
- Print and PDF with company logo

Projects and planning

- Projects with customer, status, tasks, employees and progress
- Progress plan with milestones and cost estimate
- Share project status with the customer via a separate link (customer portal)

Project budget – NEW

- Select a project and see budget or estimate versus what has been spent
- Spent = hours + purchases + rentals + expenses
- Shows margin in currency and percent
- Warning when 90% is spent, and red warning when the budget is exceeded
- The warning is also displayed in today's overview on the home page
- The "Project margin" home card shows remaining budget and profit for all active projects in one place
- Select project on the invoice to see invoiced amount, cost, profit and margin – this is only shown to you and is not printed

Timeline – NEW

- Projects, milestones, work orders and invoices on a single shared timeline

Work orders and completion

- Number series, status, photos before/during/after and customer signature
- One click to invoice draft
- Handover form with signature

HMS and inspection

- HMS round, inspection, SJA and RUH with checklists, non-conformities, photos and signature

Employees and roles

- Roles such as machine operator, ground worker, plumber, carpenter and consultant
- Course certificates and certificates with expiration dates; warning 60 days before
- Filter for my cases, my team and everyone

Pay slip – NEW

- Enter hourly wage and monthly salary per employee directly on the page
- Select month: payout = hourly wage × hours entered under Hours
- Red warning when the payout exceeds the monthly salary
- Download the pay slip as a PDF

Course certificates – NEW

- Enter certificates and expiration dates for each employee under Employees
- The Course Certificates page shows all certificates sorted by expiration
- Warning 60 days before expiration and when a certificate has expired; filters for "Expires soon" and "Expired"
- Download the overview as a PDF

Equipment, purchases and rentals

- Pickup and return dates with alerts
- Next service, EU control and insurance notified 30 days before

Mass calculation and drainage

- Calculate volume and masses
- Guide for drainage

3. Customers and finance

Customers, offers and contracts

- Customer register with lookup in the Brønnøysund Register Center
- Offers that can be shared and accepted digitally, and converted to a contract or invoice
- Contracts based on NS 8406

Invoices

- PDF, print, email, SMS and EHF
- KID, payment reminder with reminder fee and recurring invoices
- Outstanding balance and warning about overdue invoices

Hours

- Log hours per project
- Hours that have not been invoiced are collected into an invoice draft

Expenses and receipts – NEW

- Press "Take photo of receipt" to use the camera
- Supplier, date, amount and VAT are filled in automatically; always check the numbers
- The receipt is shown in the expense and in the list
- Markup and forwarding to invoice draft
- Automatic reading requires a valid license
- The receipt image is stored in the expense; the amount excl. VAT is counted in the project budget when the expense is linked to a project

VAT basis – NEW

- Output VAT from invoices and input VAT from expenses
- Select year with arrows or list, and period: month, term (2 months) or quarter
- Summary for the entire year at the top, all terms below
- CSV, PDF and print
- The PDF lists all invoices per term with basis and output VAT, and the sum per term matches the table at the top

Accounting – NEW

- Invoices are sent automatically to Fiken, Tripletex or PowerOffice Go
- Sent when the internet is back if you are offline
- Requires FAKTURA, TOTAL or BEDRIFT license

Analysis

- Key figures and charts per day, week, month, quarter, half-year and year
- Outstanding invoices, rentals, purchases and expenses

4. Data, security and settings

Storage and backup

- Everything is stored locally on the device
- Automatic backup and recovery; attachments and images are kept
- Full export as ZIP
- Cloud storage for BEDRIFT license; you own the data and can download everything

Document archive and scanning

- Scan documents and drawings with the camera
- View PDF, DXF and DWG drawings

Privacy

- Retrieve everything stored about one customer as a ZIP (access)
- Delete a customer's personal data upon request
- Change log of important actions

Settings

- Theme, fonts and font size
- 19 languages
- Active person on this device

License

- SKJEMA, FAKTURA, TOTAL and BEDRIFT
- Each license applies to a number of seats (units): BEDRIFT 5, others 2
- License certificate can be printed under Certificate

What's new – updated 28 September 2026

Oppdatert: 28. september 2026

Here is what's new since the previous edition of the manual:

- Customer portal: Customers now sign in with e-mail and password at anleggstall.no/kundeportal and can reset a forgotten password. They see quotes and invoices and pay with the «Pay» button.
- Customer book: Tap the customer's name in the customer list to see all invoices and part invoices for that customer, with totals, paid and outstanding.
- Payments received: A new «Register payment» button on each invoice and part invoice. When everything is paid, the status automatically becomes «Paid».
- Payment account: «Payment account» and a Vipps link in Settings, plus a «Payment link» button on the invoice that the customer can pay through.
- Quotes with discount and instalments: Add a discount and an instalment plan (e.g. 30/70), create a part invoice per instalment, or create a single invoice straight from the quote.
- Invoice check: A new button in the invoice editor that checks customer details, dates, amounts and VAT before you send. New field for the delivery date.
- Receipts from e-mail: Under Expenses, tap «Load from e-mail» and upload the receipt as PDF, image or e-mail – supplier, date, amount and VAT are read automatically.
- Budget with start and finish: Choose start and end dates on the project, and the budget shows planned cost against what has actually been spent.
- Front page: A new summary for the week or month (hours, expenses, paid and invoiced), clearer group headings, and the menu can be sorted alphabetically (A–Z).
- Place search with map: Search for companies and places in the forms and instantly get address, phone number and map position (requires licence).
- Seven new quote templates: excavation and groundworks, drainage, road/asphalt/paving stones, plumbing, electrical, concrete/brickwork and roofing.
- Copy link: Shared quotes and projects now have a «Copy link» button so you can easily send the link to the customer.
- App icon: A separate guide at anleggstall.no/app-ikon on adding the app as an icon on your desktop for PC, iPhone/iPad and Android.

What's new – updated 8 October 2026

These features have been added since the previous edition of the manual.

Time clock and mobile clock-in

Employees clock in and out on their phone with a company code. Alert after 8 hours. Entries are saved on the phone first and sent automatically when the connection returns.

Saved on this device

A page showing customers and clock entries stored locally, network status and what is waiting to be sent.

Weekly plan and daily reports

Plan the week for crews and machines. Daily report with weather, photos and work done.

Price catalogue

Fixed prices for goods and services that can be inserted directly into quotes and invoices.

Automatic reminders

Reminders after 7, 14, 21 and 30 days, never more often than every seventh day per invoice.

Document mark and check page

Invoices, quotes, contracts and completion certificates get a grey line at the bottom with a unique document ID. The recipient can verify the document at anleggstall.no/sjekk. Only the BEDRIFT licence can turn the mark off.

My licences

At anleggstall.no/mine-lisenser you can see licence keys, seats in use, devices and history. You receive an e-mail link valid for 30 minutes.

Company name and logo on My licences

In Settings you choose whether your company name and logo are shown on the licence page.

Quote signing

The customer can accept and sign the quote directly from the link you send.